

**EASTERN EDGE PLAN
STEERING COMMITTEE MEETING
AUGUST 17, 2007 – 1:00 P.M.**

Members Present:

David Zak, Matt Parrill, Scott Schmid, Rick Delany, Pat Richards, Paul Debuty & Bruce Smith

Others Present:

Jeff Briner, Heather Whitmore, Thea Walsh & Zachary Balassone

I. Introductions

II. Review Agenda

Heather Whitmore reviewed the plan for the meeting to the members present.

III. Discuss Last Meeting

There were no questions regarding the last meeting.

IV. Review Process Charter

The guidelines on how the meetings will be conducted were passed out and discussed. The Steering Committee will be using parliamentary procedure as described in Robert's Rules of Order.

V. Approve Process Charter

A motion to approve the process charter was made by David Zak and seconded by Matt Parrill. Vote: Motion Carried.

VI. Elect Chair

Heather Whitmore discussed the qualifications necessary for being the Chair of the Steering Committee which are: ability to attend, attentiveness, leadership, and information and knowledge of the area. Pat Richards made a motion, seconded by David Zak to nominate Paul Debuty to be the Chair. A motion was made by David Zak, seconded by Matt Parrill to close nominations and accept Paul Debuty as Chair. Vote: Motion Carried.

VII. Elect Vice Chair

The qualities that are needed in a Vice-Chair are the same that are needed for the Chair of the Steering Committee. A motion was made by David Zak, seconded by Rick Delany to nominate Matt Parrill. Vote: Motion Carried.

Matt Parrill expressed a desire to be the Vice-Chair, but due to his position with ODOT, he has to first check if it is ethical and legal for him to serve in this capacity.

David Zak made a motion, seconded by Scott Schmid to table the Vice-Chair position until Matt Parrill is able to obtain the information needed. Vote: Motion Carried.

VIII. Discuss Press Release and Media

Heather Whitmore discussed doing a press release to inform the public that the Eastern Edge Plan meetings have begun. These will be followed by other ads/legal ads/fliers/website. The goal is to create transparency so that everyone will know what is going on. Jeff Briner offered to use his GIS services to send notices to all of the residents along the corridor and a certain number of feet away to include the surrounding areas. Jeff Briner also expressed the need for prior warning in order to ensure consensus building and public involvement cooperation. After discussion on the best way to do the press release, it was concluded to first publish the meeting dates and when the website is created do a press release. Rick Delany made the motion, seconded by Matt Parrill to go ahead and publish the dates and wait on the website for the press release. Vote: Motion Carried.

IX. Discuss August 16th Stakeholder Meeting

Paul Debuty questioned the legality of the Eastern Edge Plan on whether it would be obligatory or a guideline. Heather Whitmore explained that it would serve as an overlay to a future land use plan ideally in ordinance form. The members of the group discussed the need for cooperation among the four jurisdictions. Thea Walsh and Heather Whitmore expressed the need of permanence of land use legislation and the need for a process that keeps everyone involved.

The timeline established for the Eastern Edge Plan is as follows:

- Present – October 15th: Preliminary visioning and future land use map
- October 15th – December 1st: Create final vision and the deadline for future land use map for the transportation study.
- December 1st – February 1st: Corridor plan and zoning lot layout, plan review, implementation and phasing.

There was a discussion among the group of who should chair the stakeholder meetings. There was a fear of over involvement from the county. It was decided that the need for a chair was unnecessary, but someone to keep the stakeholders on the agenda was necessary. A motion was made by Matt Parrill, seconded by David Zak to make Jeff Briner the facilitator of the stakeholder meetings. Vote: Motion Carried.

X. Corridor Visioning Discussion

Each interested party expressed their goals for the Eastern Edge Plan to produce in addition to creating an inter-jurisdictional road map for future:

- Stabilize existing properties and encourage infill consistent with the whole corridor
- Increase safety of corridor
- Interconnected signals
- Facilitate traffic flow
- Reduce congestion by improving access management
- Strategically protect and enhance intrinsic qualities of National Road
- Enhance Nextedge and other economic development opportunities of the corridor
- Job creation and infrastructure development

The stakeholder comments were passed out to the steering committee.

XI. Adjournment

Rick Delany, seconded by David Zak made a motion to adjourn at 3:01 p.m. Vote: Motion Carried.